

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
WAGE COMPENSATION SURVEY & REC ADMINISTRATOR POSITION**

January 12, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Also, present DJ Malloy, Sheila Gaines, Mike Hoolsema, Deb Muter Brenda Curtis, and Alan Moses.

Board discussed the need of a Rec Administrator including policy for replacement.

#1 MOVED: by David Kauer, second by Larry Palma, to appoint Denise Frasure full time Rec Center Administrator. Motion carried.

#2 MOVED: by Vicki Ulrich, second by Marvin Besteman, to approve Denise Frasure Rec Administrators annual salary at \$20,571.00 and benefits effective January 12, 2004. Motion carried.

The Board discussed the following items regarding the employee wage compensation survey:

- Base wages
- Step increases
- Merit increases
- Evaluations
- Longevity and
- The need to review wage scale every five years.

Recess: 8:46PM

Reconvene: 9:03PM

Following completion of budgets, the Board plans to review job descriptions and set a policy for merit increases, evaluations and pay scales.

Meeting adjourned at 9:16PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

